

Waitlist Policy

All parents are required to register through the One List website through the municipality of Chatham-Kent. There is no fee charged to register your child.

When a space is available, Children's Village Day Care will contact the parents by email or phone to inform the parents of an available space.

Parents may call to see where the child is on the waiting list. The parent will be verbally given the information based on the age group required.

It is the responsibility of the parent to schedule an appointment to view the program. Once the registration package is completed and the registration fee paid the space will be guaranteed for the agreed upon start date. We cannot guarantee the availability if the start date is changed but we will make every effort to accommodate the family.

Priority will be given to

1. Staff who require care for their children
2. Parents who already have a child attending the Day Care Centre
3. Full-time registrations

Children will be placed in the order that they are on the waitlist and according to the age group which a space may be available.

Children who require additional support will be contacted in the same manner, once a space is available for their age-group but it may require additional time before the child may start to ensure supports that are needed are in place.

We reserve the right to accept children for emergency situations.